Online Food Service Payments in Skyward

1. Sign into your skyward account. If you do not have your sign on and password, please contact Penny at 920-532-4818.
2. On the left hand side of the screen, select the Food Service tab.
3. Click on make a payment by your child's name (do not click on make payment online here).
4. Click on update payment amount.
5. Type in the payment amount and click on update cart.
6. Click on the pay with vendor button.
7. Click YES if you are ready to submit payment.
8. At the checkout screen, you will need to create a login the first time you are entering an online payment.
9. Enter the payment information. Please note that there is a service charge of $1.50.
10. Place order to complete your online payment.